



Pris Dav
CONSULTING

...Promoting professional development in the workplace



2023 Local and International Open Programmes

We help you to HIRE
We help you to TRAIN
We help you to RETAIN talents



ABOUT US

PrisDav was established as a consortium of experts in Human Resources Development and Management Consulting with particular focus on Organizational Training & Development, Recruitment & Executive Search, Certificates Verification & Background Checks, HR Outsourcing, Organisation Development, Business Process Engineering, Customer Service and Quality Issues.

WHAT WE DO

We offer tailor-made in-house/in-plant programs (including corporate retreats) at client location/specifically designated location, research-based programs and change analysis based remedial courses.

At no extra cost, we undertake pre-program survey or management audit where and whenever found necessary. We also provide post-program monitoring and implementation guidance in the same manner as a competitive edge and value added.

Our Consultancy Services are tailored to our clients' requirements. It can take the form of ad-hoc advice or guidance, technical support contract or complete project. We can introduce into clients' project team, experts with specialist technical knowledge and sophisticated development/ debug tools.

Vision

To be a Consulting firm of choice in Nigeria and a provider of world class Human Resource services.

Mission

To be committed to the delivery of high quality and customer-driven services, meeting and changing need of our clients and upholding professionalism and high level of integrity in all our dealings.

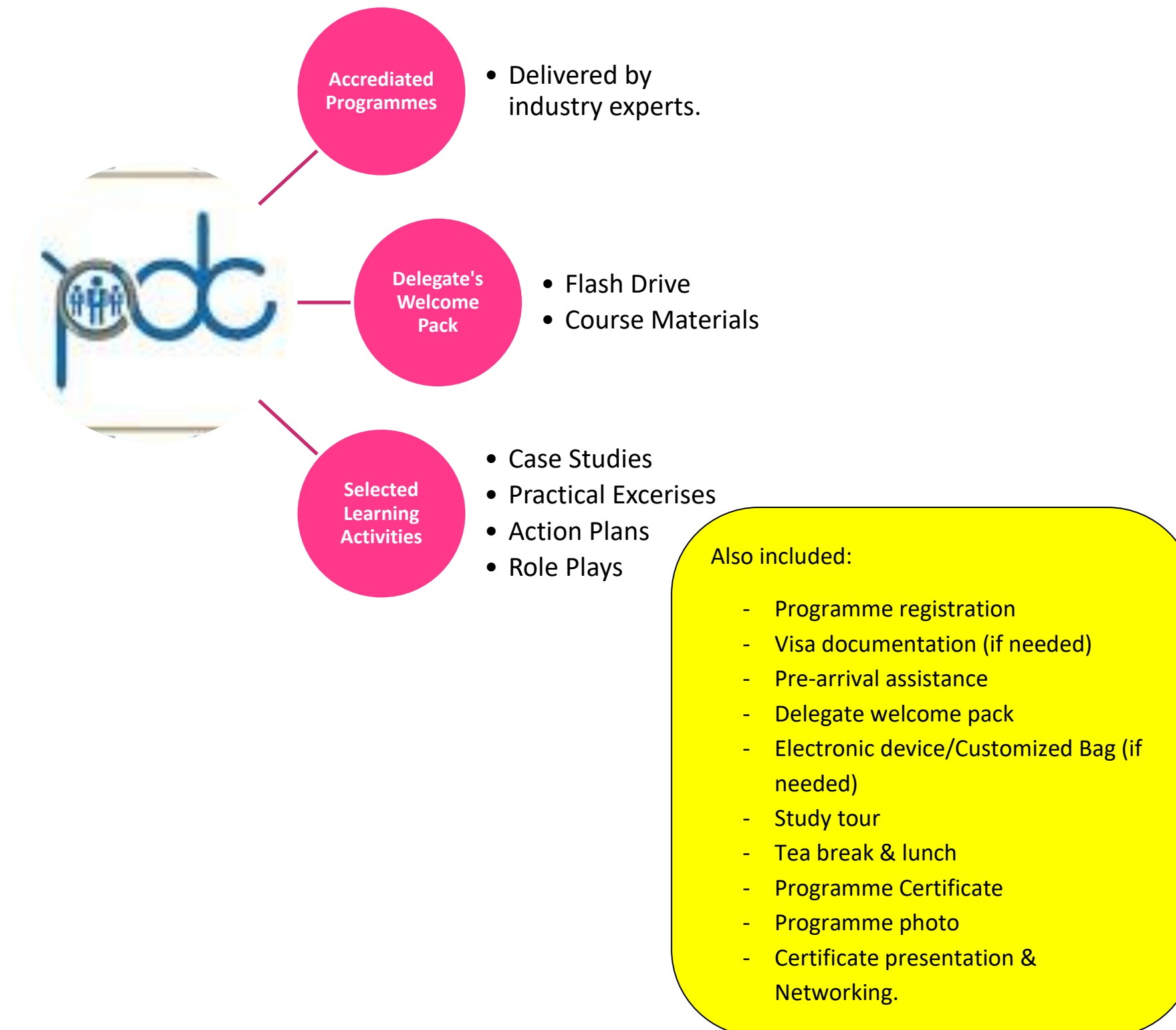
Guiding Philosophy

Innovative solutions, high quality, and timelines

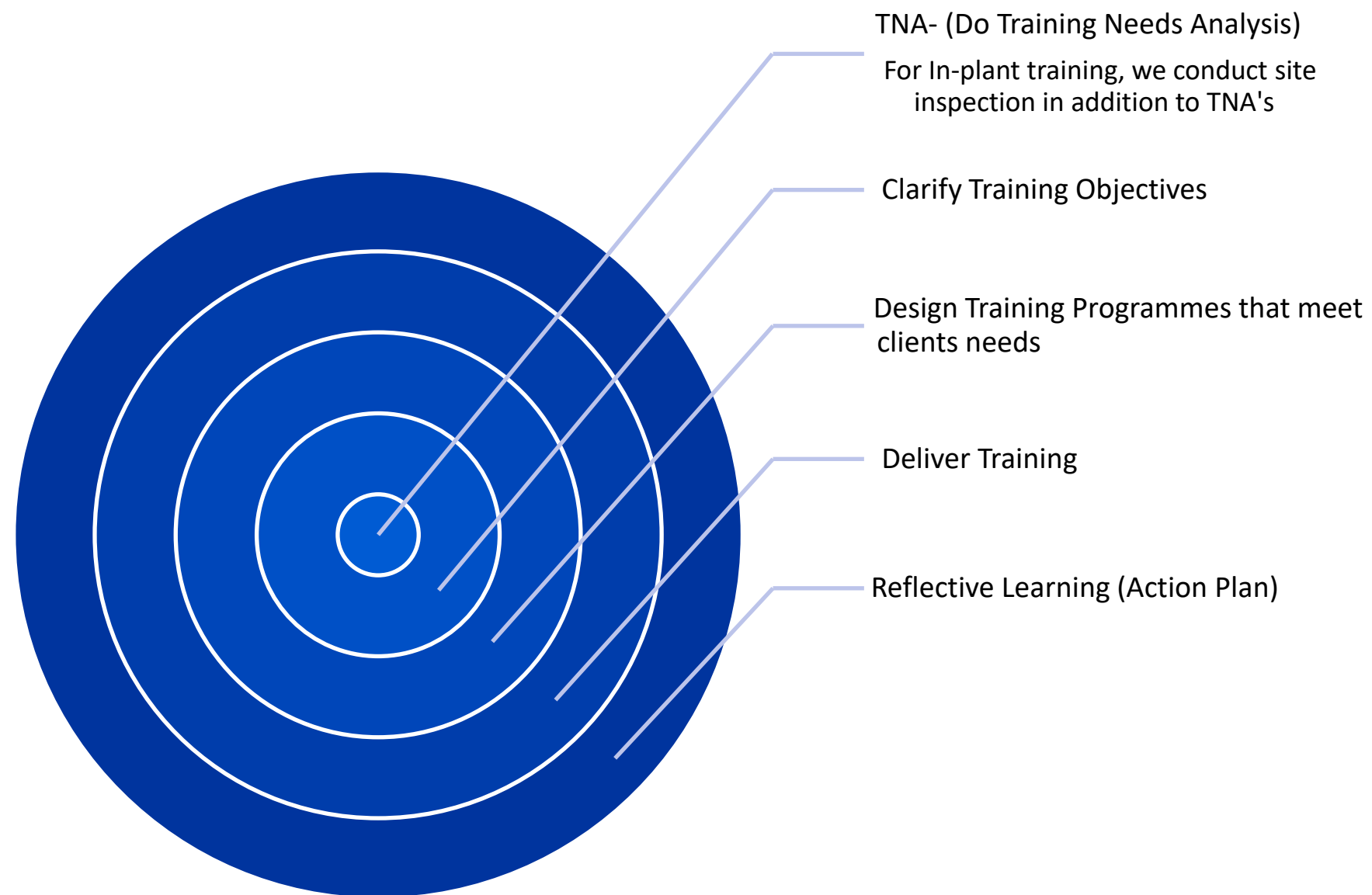
Values

- Professionalism
- Excellence
- Integrity
- Innovation

WHAT'S INCLUDED IN THE PROGRAMME FEE



OUR APPROACH





2023 Local and International Open Programmes

PrisDav Consulting

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LEADERSHIP/MANAGEMENT COURSES

S/N	PROGRAMME TITLE	TARGET AUDIENCE	DATE	FEE	VENUE
1.	Advanced Supervisory Skills	This programme is designed for supervisors, newly appointed / prospective managers and those who wish to gain the knowledge, understanding and necessary skills to manage effectively. It is also suitable for employees who are ready for further development.	February 8 - 10 June 6 - 8 September 12 - 14	N150,000.00	PrisDav Consulting, Lagos.
2.	LDP 101: Managing People For Success - Leadership Development Programme For New Managers	This programme is designed for supervisors, newly appointed / prospective managers and those who wish to gain the knowledge, understanding and necessary skills to manage effectively. It is also suitable for employees who are ready for further development.	February 20 - 23 May 15 - 18 October 9 -12	N200,000.00	PrisDav Consulting, Lagos.
3.	LDP 201: Life in The Middle: Leadership Training For Middle Level Managers	This unique programme is specifically structured for middle level managers, who wish to fulfill their management role successfully and contribute constructively to the organization's performance.	January 16 - 20 March 13 - 17 June 21 - 25 November 8 - 12	N200,000.00	PrisDav Consulting, Lagos.
4.	LDP301: The Mind of the Strategist - Leadership Development Programme for Top Management Staff	Experienced middle managers and senior managers who wish to clarify and further develop their leadership abilities in order to enhance contribution to the direction, culture and day-to-day operations of the organisation. It will also prove an extremely useful catalyst for those needing to "change gear", providing practical skills to	January 24 – 28 April 17 – 21 August 1 – 5 November 14 - 18	N250,000.00	PrisDav Consulting, Lagos.

		help them make the shift from managing to truly leading.			
5.	Problem Solving and Decision Making	This workshop is appropriate for managers, team leaders and any professional who would like to do a better job of tackling work-related problems and decisions.	February 6 - 7 July 3 - 4 October 25 - 26	N100,000.00	PrisDav Consulting, Lagos.
6.	Effective Team Building	All Professionals/Team Leaders who desire to build high performance teams.	March 23 - 24 July 6 - 7 November 9 - 10	N100,000.00	PrisDav Consulting, Lagos
7.	Effective Administration and Task Management	All Professionals who desire to manage their time and life to achieve optimum results.	January 26 - 28 May 16 - 18 September 21 - 23	N150,000.00	PrisDav Consulting, Lagos.
8.	Organizational People Management	Managers, Senior Managers, Directors and Leaders.	March 23 - 25 July 6 - 8 October 12 - 14	N150,000.00	PrisDav Consulting, Lagos.
9.	Strategic Thinking, Planning and Innovation	Executives, Managers and leaders who want to improve their abilities to think strategically on their own; and for managers who require a quick, simple and logical approach to create a strategic plan for their organizations.	January 17 - 21 March 14 - 18 June 20 - 24 September 19 - 23	N250,000.00	PrisDav Consulting, Lagos.
10.	Emotional Intelligence in Leadership	Senior Managers, Managers and professionals in leadership positions.	April 6 - 8 August 24 - 26 November 23 - 25	N150,000.00	PrisDav Consulting, Lagos.

11.	Stakeholder Management and Communication	Public and Private Sector personnel's involved in projects and stakeholder management.	February 21 – 25 May 16 - 20 October 3 - 7	N250,000.00	PrisDav Consulting, Lagos.
12.	Leading through VUCA (Volatility, Uncertainty, Complexity and Ambiguity)	Top Management Executives, Senior Management Staff, Strategy/Change Managers, Senior Human Capital Officers & Managers in the Financial Sector, Manufacturing & Government Parastatals and Civil Service, Business Owners	March 9 - 11 June 15 - 17 August 15 - 17	N150,000.00	PrisDav Consulting, Lagos
13	Strategic Change Management	Executives, Managers and leaders who want to manage and adapt to change; and for managers who require a quick, simple and logical approach to create a strategic change plan for their organization.	January 12 – 14 April 12 – 14 July 4 – 6 Oct 30 - Nov 2	N150,000.00	PrisDav Consulting, Lagos
14	Managing Stress and Developing Resilience.	All professionals who desire to take charge of their health and manage stress	January 26 - 28 May 25 – 27 September 5 - 7	N150,000.00	PrisDav Consulting, Lagos.
15	Negotiation and Conflict Management in an Organisation.	Ambitious Professionals, Management Teams, Team Members, Administrators and anyone who wish to enhance their negotiation skills and make negotiation a more rewarding and effective part of their job	January 24 - 27 May 23 – 26 September 5 - 8	N200,000.00	PrisDav Consulting, Lagos.
16.	Managing and Motivating towards excellence	All Leaders and Professionals who are motivated to be better prepared to lead their teams or workforce. Anyone interested in developing their skills in	March 28 – 31 August 8 – 11	N200,000.00	PrisDav Consulting, Lagos.

		<p>motivating and leading teams to achieve the organizational mission.</p> <p>Anyone who wants a better understanding of the psychology of workplace behaviour. Management Professionals who are making the transition to leadership.</p> <p>Management Professionals who want to expand their repertoire of knowledge and skills to get even more from their teams.</p>	December 5 - 8		
17.	Total Quality Management	Professionals who desire to reduce errors in their business process and improve the overall quality and productivity of their organizations.	<p>February 1 – 3</p> <p>June 14 – 16</p> <p>October 3 – 5</p>	N150,000.00	PrisDav Consulting, Lagos.
18.	Building and Leading Effective Teams	This program is designed to equip leaders and supervisors with the requisite knowledge and skills in building effective teams from the scratch and manage them to achieve results.	<p>January 11 – 13</p> <p>April 12 – 14</p> <p>July 5 – 7</p> <p>Oct 30 - Nov 1</p>	N150,000.00	PrisDav Consulting, Lagos.
19.	Delivering Results	This program is designed for developing leadership fundamentals for mid-level and senior leaders	<p>January 26 - 28</p> <p>May 25 – 27</p> <p>September 5 - 7</p>	N150,000.00	PrisDav Consulting, Lagos.

ACCOUNTING/FINANCE COURSES

S/N	PROGRAMME TITLE	TARGET AUDIENCE	DATE	FEE	VENUE
1.	Corporate Planning, Budgeting and Budget Monitoring and Control	Accountants, Finance Managers and anyone involve in the budget preparations and implementation.	February 7 - 10 May 2 – 5 August 15 – 18	N200,000.00	PrisDav Consulting, Lagos.
2.	Financial Modelling Using Excel Application	For professionals who wish to learn how to evaluate financial statements in predicting future financial condition, how to construct and use corporate financial models in valuing firms, how to use time series analysis in developing assumptions for investment decision making.	January 25 – 27 April 4 – 6 June 26 – 28 October 18 - 20	N180,000.00	PrisDav Consulting, Lagos.
3.	Accounting for Non-Accountants	For professionals who wish to learn how to interpret and use accounting information to make vital decisions necessary for the survival of their businesses/organizations.	February 15 – 16 June 7 – 8 August 30 - 31	N120,000.00	PrisDav Consulting, Lagos.
4.	Financial Management and Cost Control	Finance Managers, Consultants, Analysts and those responsible for financial and managerial accounting duties in public and private organizations.	January 16 – 18 May 8 - 10 August 7 - 9	N150,000.00	PrisDav Consulting, Lagos.
5.	Cost Optimization: A Strategic Emphasis	Finance Managers, Consultants, Analysts and those responsible for financial and managerial accounting duties in public and private organizations.	February 15 – 17 May 17 -19 September 4 - 6	N150,000.00	PrisDav Consulting, Lagos.
6.	IFRS – International Financial Reporting Standard	Financial Accountant, Finance Managers, Auditors, Analyst and anyone involve in the interpretation of financial statement.	March 13 – 17 June 5 – 9 October 9 - 13	N200,000.00	PrisDav Consulting, Lagos.

7.	Fixed Assets Management and Monitoring	Accountants, Office Administrators, Administrative Managers, and Inventory Control Officers.	February 15 - 17 May 16 - 18 August 22 - 24	N150,000.00	PrisDav Consulting, Lagos.
8.	Creating Business Value Through Big Data and Analytics	Business Managers, Data Analyst.	March 27 – 31 August 14 – 18	N250,000.00	PrisDav Consulting, Lagos.
9.	Project Finance Management	Project Managers, Finance Managers, Cost Controllers, Revenue Analyst.	May 23 – 26 September 12 - 15	N200,000.00	PrisDav Consulting, Lagos.
10.	Treasury Management	Treasury Officers/ Managers, Operations Management.	March 1 – 3 July 4 – 6 October 3 - 5	N150,000.00	PrisDav Consulting, Lagos.
11.	Managing Credits and Collecting Debts	Credit controller, Finance manager, Marketing/sales managers, Product /Account manager, Debt controllers etc.	March 15 – 16 June 14 – 15 September 19 - 20	N100,000.00	PrisDav Consulting, Lagos.
12.	Drawing Up and Controlling Budgets	Department heads, Line Managers, Sectional/Unit heads, Staff managers, Finance manager, Accountants, Project/team leaders.	February 1 – 2 May 3 – 4 August 8 - 9	N120,000.00	PrisDav Consulting, Lagos.
13.	Business Data Analytics	Business Managers, Data Analyst.	January 25 - 27 May 24 – 26 September 4 – 6	N150,000.00	PrisDav Consulting, Lagos.

AUDIT COURSES

S/N	PROGRAMME TITLE	TARGET AUDIENCE	DATE	FEE	VENUE
1.	Modern International Standards of Internal Audit Functions	Auditors, Fraud Managers, Internal Control Officers.	February 6 – 9 May 2 – 5 August 14 – 17	N200,000.00	PrisDav Consulting, Lagos.
2.	Internal Control Principles and Practices	Risk Managers/Officers, Fraud Managers, Internal Control Officers.	April 4 – 6 June 26 – 28 October 18 - 20	N150,000.00	PrisDav Consulting, Lagos.
3.	Effective Internal Auditing Strategies and Fraud Risk Mitigations	Internal Auditors and Fraud Expert	February 13 – 16 June 5 – 8 August 28 - 31	N200,000.00	PrisDav Consulting, Lagos.
4.	Best Practices in Audit Planning and Monitoring	Auditors, Fraud Managers, Internal Control Officers.	January 17 – 19 May 8 - 10 August 7 - 9	N150,000.00	PrisDav Consulting, Lagos.
5.	Enterprise Risk Management	Managers, Relationship Managers and Auditors/Internal Control Officers.	April 18 - 20 August 21 – 23 November 15 - 17	N150,000.00	PrisDav Consulting, Lagos.
6.	Operational Risk Management and Credit Risk Practice	Risk Managers, Relationship Managers and Auditors/Internal Control Officers.	January 16 – 20 May 8 – 12 September 11 – 15	N250,000.00	PrisDav Consulting, Lagos.



7.	Forensic Accounting and Audit	Forensic Accountants, Auditors and Fraud Expert	Jan 30 – Feb 3 May 1 - 5 September 18 - 22	N250,000.00	Prisdav Consulting, Lagos.
8.	Risk Assessment and Introduction to Internal Control	Risk Managers/Officers, Fraud Managers, Internal Control Officers.	February 6 - 10 May 15 -19 September 11 - 15	N200,000.00	Prisdav Consulting, Lagos.

SALES, MARKETING & COMMUNICATION COURSES

S/N	PROGRAMME TITLE	TARGET AUDIENCE	DATE	FEE	VENUE
1.	Essential Selling and Marketing Skills	Business Development Executives, Marketing /Sales Professionals.	January 26 – 28 May 25 – 27 September 19 - 21	N120,000.00	PrisDav Consulting, Lagos.
2.	Strategies and Tactics: Selling to Key Decision Makers and Winning Major Accounts	Salespeople who are tasked with selling at an executive level and who are currently involved with obtaining and maintaining key/major accounts.	March 7 – 9 June 15 – 17 September 27 - 29	N150,000.00	PrisDav Consulting, Lagos.
3.	Business Negotiation and Persuasion Skills	All professionals responsible for high level negotiations in their organizations.	January 17 - 19 April 25 – 27 August 15 – 17	N150,000.00	PrisDav Consulting, Lagos.
4.	Brand Development and Management	Marketing professionals, brand and corporate affairs managers etc.	February 15 – 17 May 16 – 18 October 11 - 13	N150,000.00	PrisDav Consulting, Lagos.
5.	Creating And Sustaining Powerful Brand	Brand Managers, Marketing Managers.	February 22 – 24 May 3 – 5 September 5 – 7	N120,000.00	PrisDav Consulting, Lagos.
6.	Marketing for Non-Marketing Managers	The course is designed for All Functional Managers to know the marketing principles and practices in the simplest form	April 5– 6 July 10 – 11 October 5 - 6	N100,000.00	PrisDav Consulting, Lagos.

7.	Networking Skills for Business Development Executives	Marketing/Sales Professionals, Business Development Executives and any other staff involved with making contacts, prospecting and business development.	January 18 - 19 April 11 - 12 July 19 - 20 October 18 - 19	N100,000.00	PrisDav Consulting, Lagos.
8.	Channel and Category Management	Sales people, who design, implement and manage marketing channels, Departments head at head office and in particular those responsible for marketing and sales, distributions, production, IT, back office functions, human resources, and outlet manager.	March 15 – 17 June 5 – 7 August 2 - 4 November 13 - 15	N150,000.00	PrisDav Consulting, Lagos
9.	Marketing Communications Skills	Sales Professionals, Marketing Practitioners, Brand & Product Managers	March 7 - 9 June 13 – 15 August 28 - 30	N120,000.00	PrisDav Consulting, Lagos.
10.	Field Sales Management	Sales Managers/Supervisors; Sales Branch Managers; Territory managers, etc.	April 5 – 7 August 2 – 4 November 13 - 15	N150,000.00	PrisDav Consulting, Lagos.
11.	Effective Persuasive Selling, Merchandising and Negotiation Skills	Sales Officers and Managers, Retail Development Executives, etc.	March 6 – 8 June 5 - 7 October 2 - 4	N150,000.00	PrisDav Consulting, Lagos.
12.	The Professional Sales Manager	Sales Managers and Supervisors who wants to become outstanding in their performance.	January 30 - February 3 May 15 – 19 September 11 - 15	N200,000.00	PrisDav Consulting, Lagos.
13.		Professionals whose success at work depends on effectively communicating with colleagues and customers. Project	February 22 – 24	N150,000.00	PrisDav Consulting, Lagos.

	Effective Communication and Presentation Skills	Managers, Marketing / Sales Professionals and any other staff involved in making business presentations	May 17 – 19 September 18 - 20		
14.	Interpersonal Skills and Assertiveness	Every professional whose success at work depends on building constructive relationships with colleagues, customers and stakeholders.	March 27 – 28 June 28 – 29 October 12 - 13	N100,000.00	PrisDav Consulting, Lagos.
15.	External Corporate Communications	Corporate Affairs Managers /Brand Managers of Organizations/Community Relations Officers.	February 8 – 10 June 6 – 8 October 4 - 6	N150,000.00	PrisDav Consulting, Lagos.
16.	Advanced Business Writing and Communication Skills	All Professionals Responsible for High Level Communication to both Internal and External Customers.	April 12 – 14 August 9 - 11 October 30 - November 1	N150,000.00	PrisDav Consulting, Lagos.
17.	Professional Report Writing and Research Skills	All Professionals involved in research and report writing duties.	April 4 – 6 August 14 - 16	N150,000.00	PrisDav Consulting, Lagos.
18.	Strategic Communication Management	Stakeholder Managers, Policy Makers, Directors, Senior Managers, Corporate affairs Managers/Executives, Company Secretaries, etc.	January 25 - 27 May 24 – 26 September 4 - 6	N150,000.00	PrisDav Consulting, Lagos.
19.	Managing An Effective Sales Force in Times of Economic Uncertainty	All Sales/Business Development Managers who desire to lead a highly effective sales force.	January 25 - 27 May 24 – 26 September 4 - 6	N150,000.00	PrisDav Consulting, Lagos.

CUSTOMER RELATIONSHIP MANAGEMENT COURSES

S/N	PROGRAMME TITLE	TARGET AUDIENCE	DATE	FEE	VENUE
1.	Excellent Customer Service	Managers, Call Centre Staffs, Client Servicing Officers, Customer care executives, Front Desk, Sales & Marketing personnel	February 14 – 16 June 5 – 7 August 30 - September 1	N150,000.00	PrisDav Consulting, Lagos.
2.	Effective Call Centre Management	For all Customer Contact/ Call centre managers.	January 30 - 31 June 5 - 6 October 16 - 17	N100,000.00	PrisDav Consulting, Lagos.
3.	Customer Relationship Management	Executives who are, or will be involved in Relationship Management for their organizations.	January 25 – 27 June 7 - 9 October 17 - 19	N150,000.00	PrisDav Consulting, Lagos.
4.	Key Account Management	All professionals with a portfolio of clients to manage and retain irrespective of industry.	March 13 – 15 August 9 - 11	N150,000.00	PrisDav Consulting, Lagos.
5.	Superior Customer Care and Service Delivery	All professionals who have direct or indirect interface with internal and external customers	March 16 – 17 July 26 - 27	N100,000.00	PrisDav Consulting, Lagos.
6.	Advanced Key Account Management and Business Development	Key Accountants and Business Development Executives	March 13 – 17 July 3 – 7 October 30 - November 3	N200,000.00	PrisDav Consulting, Lagos.

HUMAN RESOURCES MANAGEMENT COURSES

S/N	PROGRAMME TITLE	TARGET AUDIENCE	DATE	FEE	VENUE
1.	Career Development and Best Practice in Succession Planning	Senior Human Resources professionals.	March 27 – 29 July 3 – 5 October 16 - 18	N150,000.00	PrisDav Consulting, Lagos.
2.	Target Setting and Performance Appraisal Processes	Personnel and Administrative Officers and Managers	January 25 – 27 April 25 – 27 August 2 - 4	N150,000.00	PrisDav Consulting, Lagos.
3.	Building Strategic Advantage Through High Performance HR	Senior Human Resources professionals.	March 13 – 17 July 24 – 28 November 6 - 10	N250,000.00	PrisDav Consulting, Lagos.
4.	Performance Management and Appraisal System	Personnel and Administrative Officers and Managers. Other functional managers who have the responsibility of achieving results through people.	February 2 – 4 June 6 – 8 October 19 - 21	N150,000.00	PrisDav Consulting, Lagos.
5.	Employment Laws and Contract for HR Professionals	Senior Human Resources professionals.	February 7 – 10 May 31 - June 3 October 10 - 13	N180,000.00	PrisDav Consulting, Lagos.
6.	Fundamentals of Human Resources and Employee Relations Management	New Entrants into HR/Non-HR Managers.	February 2 – 4 June 6 – 8 September 21-23	N120,000.00	PrisDav Consulting, Lagos.

7.	Talent Management Skills	Senior HR Professionals	January 23 – 25 May 24 – 26 August 9 - 11	N120,000.00	PrisDav Consulting, Lagos.
8.	Training Evaluation and Measurement	All human resource staff responsible for training needs and gap analysis	April 17 – 19 August 2 - 4 November 13 - 15	N150,000.00	PrisDav Consulting, Lagos.
9.	Human Resources Metrics – Analysis & Evaluation	HR Experts	March 27 –31 July 3 – 7 November 20 - 24	N200,000.00	PrisDav Consulting, Lagos.
10.	HR and Payroll Administration	All human resource staff responsible for managing the wages and salaries of staff in their organizations.	March 8 – 10 July 19 – 21 October 30 - November 1	N150,000.00	PrisDav Consulting, Lagos.
11.	Pension Management and Administration	All professionals involved in managing the pension scheme of their organizations.	April 17 – 19 August 2 - 4 November 13 - 15	N120,000.00	PrisDav Consulting, Lagos.
12.	Pension Risk and Investment Management	Fund Managers, Trustees, Investment and Risk Managers, Pension Administrators.	February 13 – 17 June 12 - 16 September 4 - 8	N200,000.00	PrisDav Consulting, Lagos.
13.	Balanced Scorecard A Tool for Performance Management	Leaders of Performance Management project, HR and Finance Managers,	February 27 - March 1 July 11 - 13	N150,000.00	PrisDav Consulting, Lagos.



		Internal Project Coordinators, Consultants etc.	October 9 - 11		
14.	Competency Based Recruitment Skills	All HR professionals whose job functions include recruitment and selection of new staff.	February 1 – 3 June 14 – 16 October 11 - 13	N150,000.00	Prisdav Consulting, Lagos.
15.	Advanced Human Resources Management	Human Resources and Related Executives, Business Owners, Directors, General Managers, Managers, Division Heads, Department Heads who wish to broaden, sharpen and deepen their HR management and related competencies.	March 22 – 24 July 3 – 5 November 8 - 10	N150,000.00	Prisdav Consulting, Lagos.



PERSONAL DEVELOPMENT COURSES

S/N	PROGRAMME TITLE	TARGET AUDIENCE	DATE	FEE	VENUE
1.	Personal Effectiveness for Superior Performance in the Workplace	All staff that needs to be equipped with the basic skills needed to excel in the workplace.	March 14 – 16 July 25 – 27 September 5 - 7	N150,000.00	Prisdav Consulting, Lagos.
2.	Work Ethics and Attitudinal Change	All staffs	April 11 - 13 August 22 - 24	N150,000.00	Prisdav Consulting, Lagos.
3.	Corporate/Business/Social Etiquette	Executives at all levels who wants to master the nuances of protocol in business and the principles of etiquette to avoid the serious ramifications of inappropriate behavior, poor judgment, or cultural insensitivity.	February 15 - 16 May 4 - 5 October 24 - 25	N100,000.00	Prisdav Consulting, Lagos.
4.	Critical Thinking, Creativity and Innovation	Executives at all levels who desire to apply creativity and innovation to their personal and professional lives.	March 27 - 28 June 6 – 7 September 12 - 13	N100,000.00	Prisdav Consulting, Lagos.
5.	Superior Time, Task and Paper Management	All Professionals who desire to manage their time and life to achieve optimum results.	January 25 - 26 April 13 - 14 July 6 - 7	N100,000.00	Prisdav Consulting, Lagos.
6.	Telephone Etiquette	All frontline and other executives who needs to improve their telephone skills.	February 25 June 17 November 11	N50,000.00	Prisdav Consulting, Lagos.

7.	Pre-Retirement Workshop	Those planning to retire.	April 5 - 6 July 22 - 23 October 19 - 20	N100,000.00	PrisDav Consulting, Lagos.
8.	Filing and Record Management	All Secretaries, Personal Assistants, Clerks, Admin Officers or anyone whose job functions include filing and record keeping.	April 26 - 28 July 11 - 13 October 24 - 26	N120,000.00	PrisDav Consulting, Lagos.
9.	Health and Stress Management	All professionals who desire to take charge of their health and manage stress.	March 11 - 13 June 14 - 16 September 18 - 20	N120,000.00	PrisDav Consulting, Lagos.
10.	Managing Your Boss: Working Effectively with your Manager	All Staffs	March 29 - 31 July 5 - 7 October 11 - 13	N150,000.00	PrisDav Consulting, Lagos.
11.	Management Skills for Executive Secretaries and PAs	All Secretaries and Personal Assistants in public and private institutions.	April 18 - 19 August 21 - 23	N120,000.00	PrisDav Consulting, Lagos.
12.	Essential Facilitation Skills and the Psychology of groups	Anyone who facilitates or runs meetings, Training & Development Staff, Managers and Leaders who need to facilitate groups, Project Management Professionals who need to facilitate small groups, HR Professionals, HR Business Partners and Professionals who need to facilitate external groups	March 13 - 17 June 26 - 30 September 5 - 9	N200,000.00	PrisDav Consulting, Lagos.



13.	Train the Trainer	All professionals whose job functions include coaching, facilitating and training professionals.	February 8 - 10 May 10 - 12 September 4 - 6	N150,000.00	Prisdav Consulting, Lagos.
14.	Effective Presentation & Confidence Building	Professionals whose success at work depends on effectively communicating with colleagues and customers. Project Managers, Marketing / Sales Professionals and any other staff involved in making business presentations	March 22 - 24 June 21 - 23 October 18 - 20	N150,000.00	Prisdav Consulting, Lagos.
15.	Modern Techniques in Office and Document Management	Directors, Managers/Supervisors, Human Resources Managers, Heads of Departments, Senior Executive Secretaries, Confidential Secretaries, Admin Officers and all others who need to improve their time management workflow and productivity techniques in the workplace.	January 24 - 27 March 27 - 30 June 26 - 29 September 25 - 28	N180,000.00	Prisdav Consulting, Lagos.
16.	Advanced Office Management and Electronic Document Management System	Human Resources Managers, Admin Managers, Senior Managers, Directors, Admin Officers and others who perform related functions.	January 24 - 27 March 27 - 30 June 26 - 29 September 25 - 28	N200,000.00	Prisdav Consulting, Lagos.

SPECIAL COURSES

S/N	PROGRAMME TITLE	TARGET AUDIENCE	DATE	FEE	VENUE
1.	Developing & Implementing Competency Framework	All Professionals	April 17 – 21 August 7 - 11	N200,000.00	PrisDav Consulting, Lagos.
2.	Global Best Practices in Managing the Procurement Function	Purchasing/ Procurement Managers/ Officers, Buyers, Accountants and all Personnel involved in Purchasing / Procurement activities.	March 6 – 10 July 24 - 28	N250,000.00	PrisDav Consulting, Lagos.
3.	Business Analysis for IT	Staff who are willing to cross tech with no Tech know how.	5 weekends or 5 days in a week	N180,000.00	PrisDav Consulting, Lagos.
4.	Supply Chain Management	Managers in Supply chain, logistics, warehouse, purchasing, production, inventory, stock control departments of organizations.	March 20 – 24 June 5 - 9	N200,000.00	PrisDav Consulting, Lagos.
5.	Effective Facilities Management	All operations and other staff responsible for managing facilities in their organizations.	April 11 - 13 August 7 - 9	N150,000.00	PrisDav Consulting, Lagos.
6.	Strategic Warehousing and Spare Parts management	Warehouse Managers, Engineering Stores Managers, Distribution Managers, and Cost Accountants with warehouse responsibilities.	May 15 – 17 October 11 – 13	N150,000.00	PrisDav Consulting, Lagos.
7.	Operations Management	Operations Line Managers, Engineering Managers associated with Operations Management.	April 5 - 6 August 9 -10	N120,000.00	PrisDav Consulting, Lagos.
		All professionals whose job it is to maintain a safe and healthy environment and all		N100,000.00	PrisDav Consulting, Lagos.



8.	Health and Safety Operations and Procedures in the Workplace	professionals who desire to work in a safe and healthy environment.	March 27 - 28 July 6 - 7		
9.	Project Management Skills for everyday projects	For project managers or anyone responsible for managing projects.	January 25 - 27 March 14 - 16 June 28 - 30	N150,000.00	Prisdav Consulting, Lagos.
10.	Fleet Management	All staff responsible for managing their organization's fleet of vehicles, ships, etc.	April 5 - 6 August 8 - 9	N120,000.00	Prisdav Consulting, Lagos.
11.	Global Best Practices for Turning Environmental Sustainability into Competitive Business Advantage	Senior Managers/Executives, Consultants, Analysts in the Oil, Telecom and Banking, and other Sectors. Any Professional that needs to improve his/her business prowess.	April 17 - 19 August 30 - September 1	N150,000.00	Prisdav Consulting, Lagos.
12.	Procurement, Contract Management and Effective Negotiation	Procurement managers, Supply Chain managers, Operations managers, Anyone who is responsible for and involved in Supply Relationships or that will be involved in Supply Management in the future.	March 22 - 24 July 3 - 5 October 11 - 13	N150,000.00	Prisdav Consulting, Lagos.
13.	Logistics Management and Effective Channel Distribution	Managers and Executives in Purchasing, Sourcing, Planning, Inventory, Operations, Logistics and Distribution	April 5 - 7 August 14 - 16	N150,000.00	Prisdav Consulting, Lagos.
14.	Warehousing and Inventory Management	Warehouse/Inventory Personnel, Logistics personnel	March 27 - 28 July 11 - 12 November 2 - 3	N100,000.00	Prisdav Consulting, Lagos.



15.	Good Manufacturing Practices	Professionals from all sectors	April 11 – 13 September 18 - 20	N150,000.00	Prisdav Consulting, Lagos.
16.	Creating and Sustaining Superior Performance in Drivers	For all corporate drivers	February 2 - 3 April 12 – 13 September 21 - 22	N100,000.00	Prisdav Consulting, Lagos.
	Bid/Tender Management	All marketing professionals, Procurement and Operations staff involved in bid/tender packaging.	February 1 - 3 April 11 - 13 September 19 - 21	N150,000.00	Prisdav Consulting, Lagos.

PUBLIC SECTOR COURSES

S/N	PROGRAMME TITLE	TARGET AUDIENCE	DATE	FEE	VENUE
1.	Developing Senior Management Capacity	This programme is designed specifically for Senior executives in the Public Sector who wish to enhance their abilities to plan and act more strategically, anticipate change and initiate successful change	March 27 – 29 July 10 – 12 September 18 - 20 November 1 - 3	N180,000.00	Abuja
2.	Credit Management & Analysis	Risk Managers, Relationship Managers, Commercial lenders, Commercial loan analysts, Commercial credit, managers, Credit administration staff, Account Officers and Loan review staff in financial institutions.	April 12 – 14 July 10 – 12 October 18 - 20	N180,000.00	Abuja
3.	Effective Internal Control and Audit	Internal Control Officers/staff, Internal Auditors, etc.	February 14 – 16 June 14 – 16 October 9 - 11	N180,000.00	Abuja
4.	IPSAS - International Public Sector Accounting Standards	Public Sector Accountants, Auditor Generals, Accountant Generals. Chairman Appropriation Account	February 6 – 10 June 12 – 16 October 9 – 13	N200,000.00	Abuja
5.	Labour Negotiation Skills	Senior HR Professionals, Labour Leaders in public and private organizations	January 23 - 27 May 8 - 12 November 2 – 6	N200,000.00	Abuja

6.	Good Governance in Public Sector Administration.	Director, Perm Secs, CEOs, etc managing public sector administrations.	January 16 - 20 May 8 - 12 November 7 - 11	N250,000.00	Abuja
7.	Reforming Budgeting in the Public Sector, Using Zero-Based Budgeting	Public Sector Accountants, Line managers, HODs, Project managers, Accountant Generals etc.	February 16 - 18 June 6 - 8 August 30 - September 1	N150,000.00	Abuja
8.	Finance for Non – Finance Managers	For professionals who wish to learn how to interpret and use accounting information to make vital decisions necessary for the survival of their businesses/organizations.	February 14 - 16 June 6 - 8 August 28 - 30	N150,000.00	Abuja
9.	Industrial Relations (IR), Employee Relations (ER) and Trade Union Harmony	Trade Union, All involved in employee and industrial relations.	March 14 - 17 June 20 - 23 September 25 - 28	N180,000.00	Abuja
10.	Project Management for Government Institutions and Agencies	Project Managers, Public sector Directors and Administrators, all involved with projects from inception to execution.	February 6 – 10 June 19 – 22 October 11 – 15	N250,000.00	Abuja
11.	Project Life Cycle, Monitoring and Evaluation	Project Managers, Public sector Directors and Administrators, all involved with projects from inception to execution.	January 15 - 19 May 7 - 11 November 6 - 10	N250,000.00	Abuja

CORPORATE GOVERNANCE COURSES

S/N	PROGRAMME TITLE	TARGET AUDIENCE	DATE	FEE	VENUE
1.	Good Corporate Governance	Directors at different levels, General Managers, AGMs, HR Managers, Senior Public Officers, Senators, Legislators and top government officials.	April 4 - 6 August 9 - 11 November 1 - 3	N150,000.00 N180,000.00	Lagos Abuja
2.	Helping Executives understand Corporate Law	Directors at different levels, General Managers, AGMs, HR Managers, Senior Public Officers, Senators, Legislators and top government officials.	February 6 - 10 June 12 - 16 October 9 - 13	N200,000.00 N250,000.00	Lagos Abuja
3.	Corporate Governance: Best Practice in Succession Planning	Directors at different levels, General Managers, AGMs, HR Managers, Senior Public Officers, Senators, Legislators and top government officials.	January 16 - 20 May 8 - 12 November 6 - 10	N200,000.00 N250,000.00	Lagos Abuja
4.	Strategic Thinking, Planning and Innovation for Business Sustainability	Senior Managers/Executives, Consultants and Analysts in the Oil, Telecom, I.T. Manufacturing and Banking Sector and even those in Real Estates. Any professional that needs to improve his/her business prowess.	January 16 - 20 May 8 - 12 August 21 - 25	N250,000.00 N250,000.00	Lagos Abuja
5.	Governance, Risk Management and Audit Committee Effectiveness	Audit Committee Members	February 6 - 10 May 15 - 19 Sept 4 - 8	N200,000.00 N250,000.00	Lagos Abuja
6.	Effective Compliance and Ethics	This course is addressed to those who work in compliance within their organizations, audit managers, consultants, human resource managers, information officers, CEO's and CFO's, risk managers and policy	February 13 - 17	N250,000.00	Lagos

		makers.	May 15 - 19 Oct 23 - 27	N250,000.00	Abuja
7.	Corporate Governance Programme: Developing Exceptional Board Leaders	Directors at different levels, General Managers, AGMs, HR Managers, Senior Public Officers, Senators, Legislators and top government officials.	January 23 - 27 April 10 -14 October 9 - 13	N250,000.00 N250,000.00	Lagos Abuja
8.	Good Governance in Public Sector Administration.	Director, Perm Secs, CEOs, etc managing public sector administrations.	January 16 - 20 May 8 - 12 November 2 - 6	N200,000.00 N250,000.00	Lagos Abuja
9.	Corporate Governance and Risk Management	Executives and non-executive Directors and senior management staffs in charge of key assets of the organization.	February 6 - 10 July 10 - 14 November 27 - December 1	N250,000.00 N250,000.00	Lagos Abuja

INTERNATIONAL COURSES

S/N	PROGRAMME TITLE	TARGET AUDIENCE	DATE	FEE	VENUE
1.	Global Best Practices in Managing the Procurement Function	Purchasing/ Procurement Managers/ Officers, Buyers, Accountants and all Personnel involved in Purchasing / Procurement activities.	April 16 – 20 September 3 - 7	\$5,000.00	Dubai
			March 13 - 17 July 10 - 14	\$3,000.00	Ghana
2.	Corporate Governance	Directors at different levels, General Managers, AGMs, HR Managers, Senior Public Officers, Senators, Legislators and top government officials.	May 14 – 18 October 1 - 5	\$5,000.00	Dubai
			March 6 – 10 July 17 - 21	\$3,000.00	Ghana
3.	Corporate Governance and Risk Management	Executives and non-executive Directors and senior management staffs in charge of key assets of the organization.	February 5 - 9 July 23 - 27	\$5,000.00	Dubai
			March 13 - 17 November 27 - December 1	\$3,000.00	Ghana
4.	Global Best Practices for Turning Environmental Sustainability into Competitive Business Advantage	Senior Managers/Executives, Consultants, Analysts in the Oil, Telecom and Banking,	June 18 - 22 October 1 - 5	\$5,000.00	Dubai

		and other Sectors. Any Professional that needs to improve his/her business prowess.	April 24 - 28 September 25 – 29	\$3,000.00	Ghana
5.	Advanced Commercial Finance for HR Professionals	All HR Professionals as well as professionals who wish to learn how to interpret and use accounting/finance information to make vital decisions necessary for the survival of their businesses/organizations.	March 21 - 25 September 19 - 23	\$3,000.00	Ghana
			April 23 - 27 August 20 - 24	\$5,000.00	Dubai
6.	Procurement, Contract Management and Effective Negotiation	Procurement managers, Supply Chain managers, Operations managers, Anyone who is responsible for and involved in Supply Relationships or that will be involved in Supply Management in the future.	April 23 - 27 August 20 - 24	\$5,000.00	Dubai
			February 7 – 11 June 27 - July 1	\$3,000.00	Ghana
7.	Managing Virtual Teams for Organizational Growth and Productivity	Directors, Managers, HODs, Regional/Branch Managers and Supervisors.	June 6 - 10 October 10 - 14	\$5,000.00	Dubai
			May 16 - 20 August 1 - 5	\$3,000.00	Ghana
			April 11 - 15 September 19 – 23	\$7,000.00	London
8.	Strategies for Leading Successful Change Initiative:-		March 21 – 25	\$5,000.00	Dubai

	Empowering Professional Leadership Dynamics	All potential and existing Professional who desire to improve and enhance their qualitative competitive edge management skills through a dynamic success change initiatives.	July 11 - 15		
			May 2 – 6 August 8 - 12	\$3,000.00	Ghana
			June 6 – 10 October 24 - 28	\$7,000.00	London
9.	Business Negotiation, Persuasion and Influencing skills	Executives, Entrepreneurs, Government Officials and those in any profession where they conduct negotiations.	March 21 – 25 August 15 - 19	\$5,000.00	Dubai
			February 7 – 11 June 27 - July 1	\$3,000.00	Ghana
10.	Leadership and Management in Times of Turbulence and Uncertainty in the 21 st Century	Top Management Executives, Senior Management Staff, Strategy/Change Managers, Senior Human Capital Officers & Managers in the Financial Sector, Manufacturing & Government Parastatals and Civil Service, Business Owners	April 11 – 15 October 10 - 14	\$5,000.00	Dubai
			May 2 – 6 August 8 - 12	\$3,000.00	Ghana
			June 6 – 10 October 24 - 28	\$7,000.00	London
11.	Managing and Motivating towards excellence	All Leaders and Professionals who are motivated to be better prepared to lead their teams or workforce	February 12 - 16 July 2 - 6	\$5,000.00	Dubai

		Anyone interested in developing their skills in motivating and leading teams to achieve the organizational mission	June 19 – 22	\$3,000.00	Ghana
		Anyone who wants a better understanding of the psychology of workplace behaviour	November 6 - 10		
		Management Professionals who are making the transition to leadership	March 20 - 24	\$7,000.00	London
		Management Professionals who want to expand their repertoire of knowledge and skills to get even more from their teams	September 4 - 8		
12	Leading and Managing through Strategic Planning and Innovation	Top Management Executives, Senior Management Staff Strategy/Change Managers, Senior Human Capital Officers & Managers in the Financial Sector, Manufacturing & Government Parastatals and Civil Service, Business Owners	March 20 - 24	\$3,000.00	Ghana
			September 18 - 22		
13	Advanced High-Performance Leadership	Top Management Executives, Senior Management Staff Strategy/Change Managers, Senior Human Capital Officers & Managers in the Financial Sector, Manufacturing & Government Parastatals and Civil Service, Business Owners	April 23 - 27	\$5,000.00	Dubai
			August 20 - 24		
			June 8 – 10	\$5,000.00	Dubai
			October 10 - 14		
			May 16 - 20	\$3,000.00	Ghana
			August 1 - 5		
			April 11 - 15	\$7,000.00	London
			September 19 – 23		
14		Top Management Executives, Senior Management Staff Strategy/Change Managers, Senior Human Capital Officers & Managers in the	March 21 – 25	\$5,000.00	Dubai
			July 11 - 15		



	The Leadership Journey – Communication, Innovation and Vision	Financial Sector, Manufacturing & Government Parastatals and Civil Service, Business Owners	May 2 – 6 August 8 - 12	\$3,000.00	Ghana
			June 6 – 10 October 24 - 28	\$7,000.00	London

VIRTUAL TRAININGS

All management skill development courses can be run as a virtual class. Clients are free to select any of these courses as it meets their need. Kindly note that the course fees would change upon selection and date agreed.

Discounts:

- ✚ A 10% discount is available for nominations from 6 & above from the same organisation.
- ✚ All the above courses can be customised and delivered as in-plant on request and can be run at Client's location of choice.
- ✚ Locations for Open Programmes are not restricted to Lagos and Abuja.
- ✚ Clients can request for virtual trainings on any course selected; at a cheaper rate.

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